AUDITRON MODE SETUP GUIDE

The following steps describe the configuration procedure to setup AUDITRON mode:

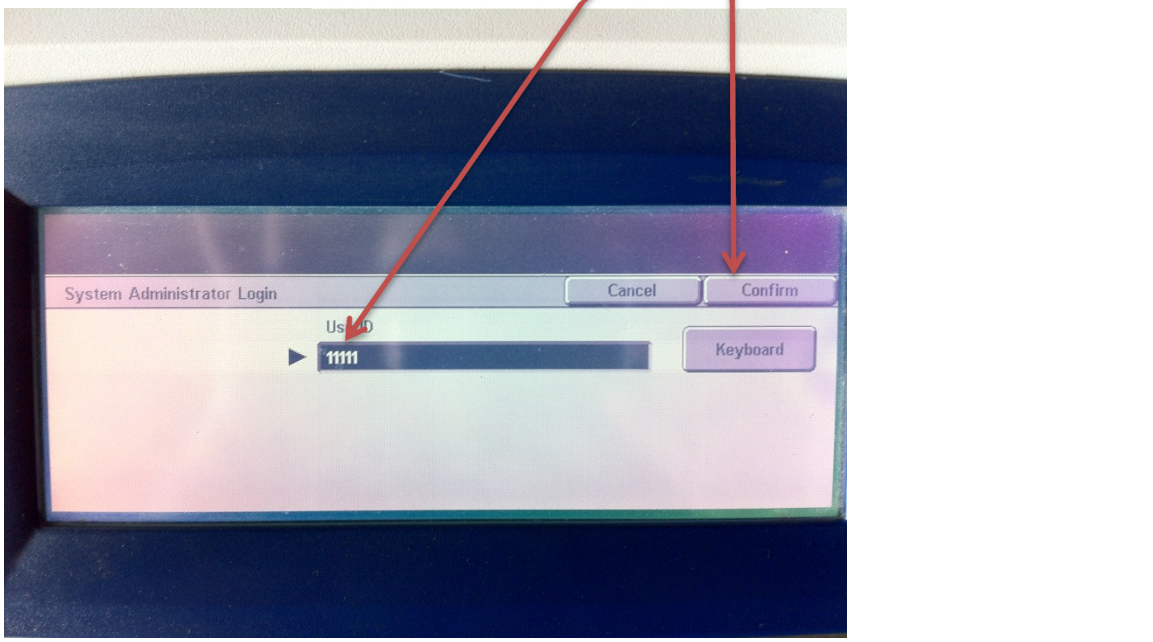
1. Configuration on the machine
2. Configuration on the Computer

1. Configuration on the machine

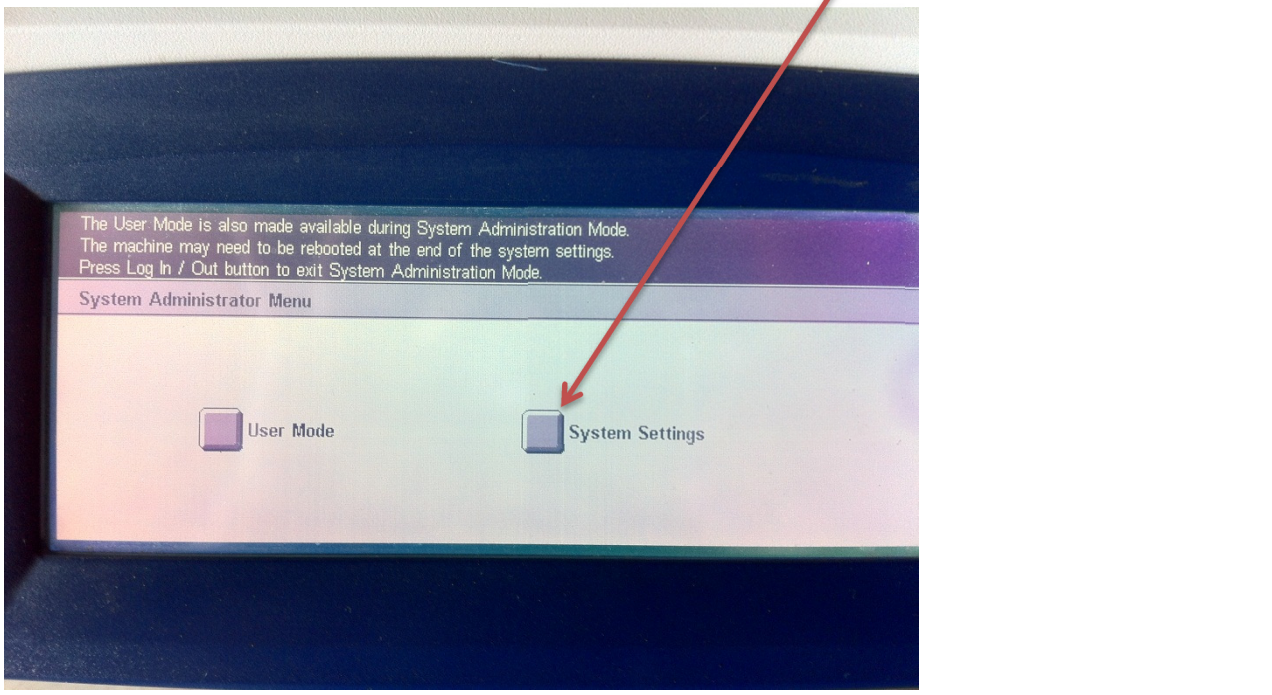
Step 1

Press **Log In/ Out** button on the control panel

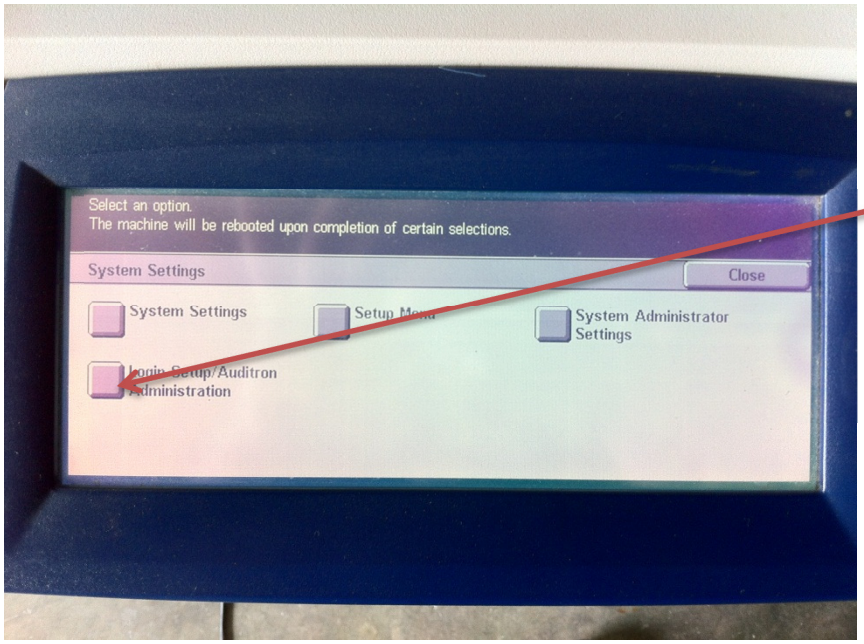
Step 2


1. Type the user ID
11111(Default ID)
2. Press Confirm
System Administrator Login
Cancel
Confirm
11111
Keyboard

Step 3

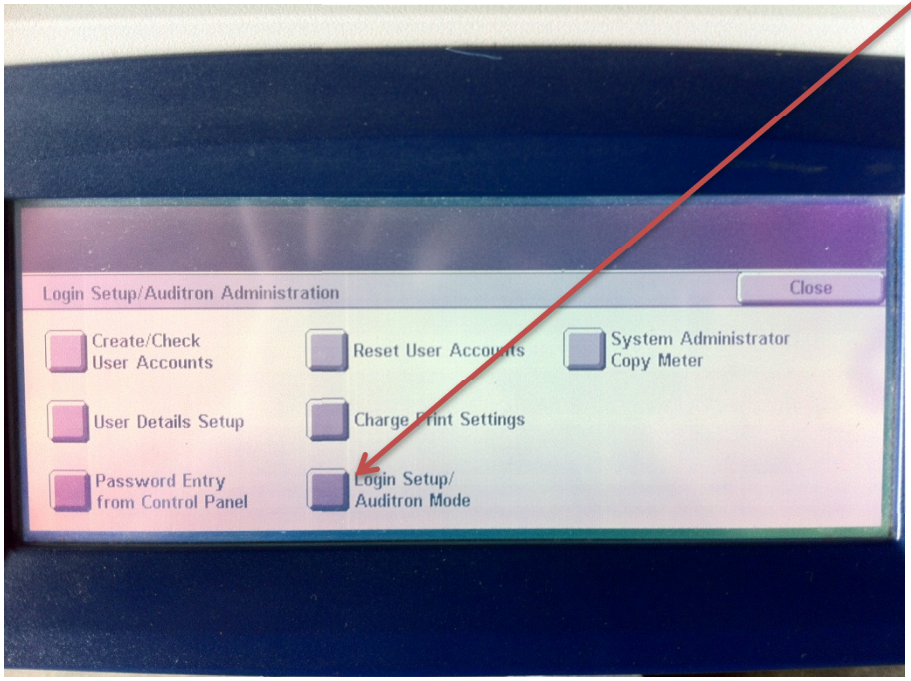

Choose System Settings
The User Mode is also made available during System Administration Mode.
The machine may need to be rebooted at the end of the system settings.
Press Log In / Out button to exit System Administration Mode.
System Administrator Menu
User Mode
System Settings

Step 4



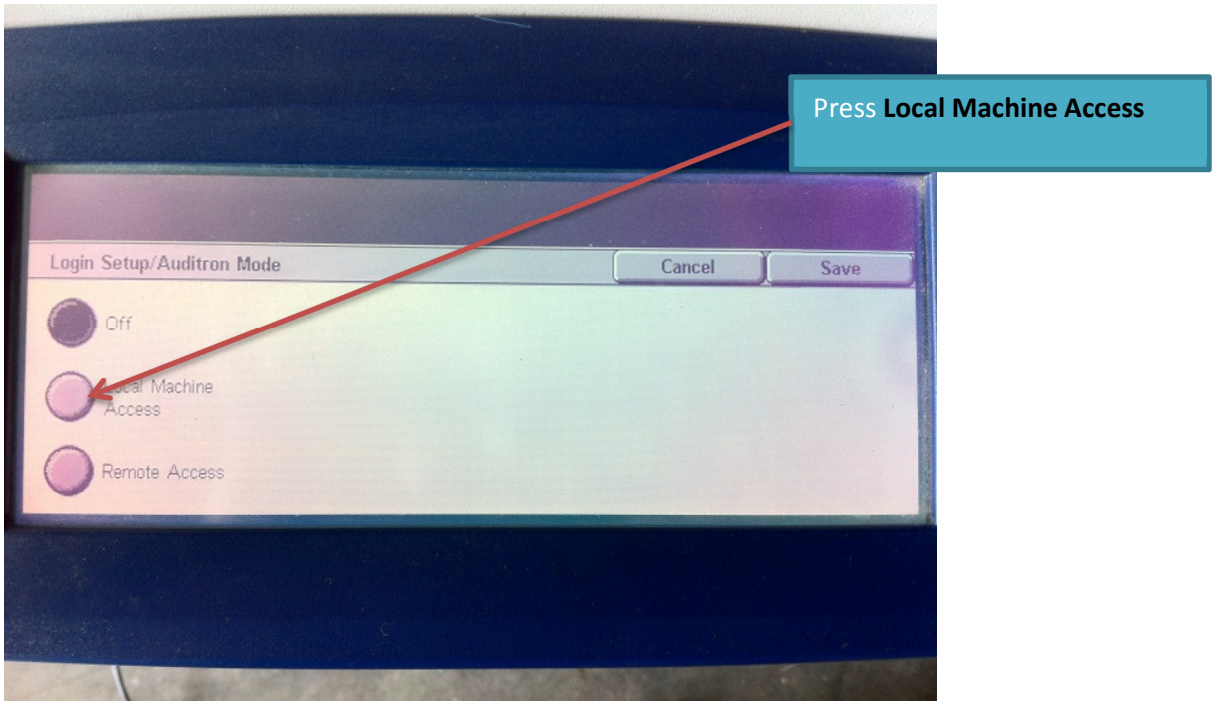
Press **Login Setup/ Auditron Administration** Button

Step 5

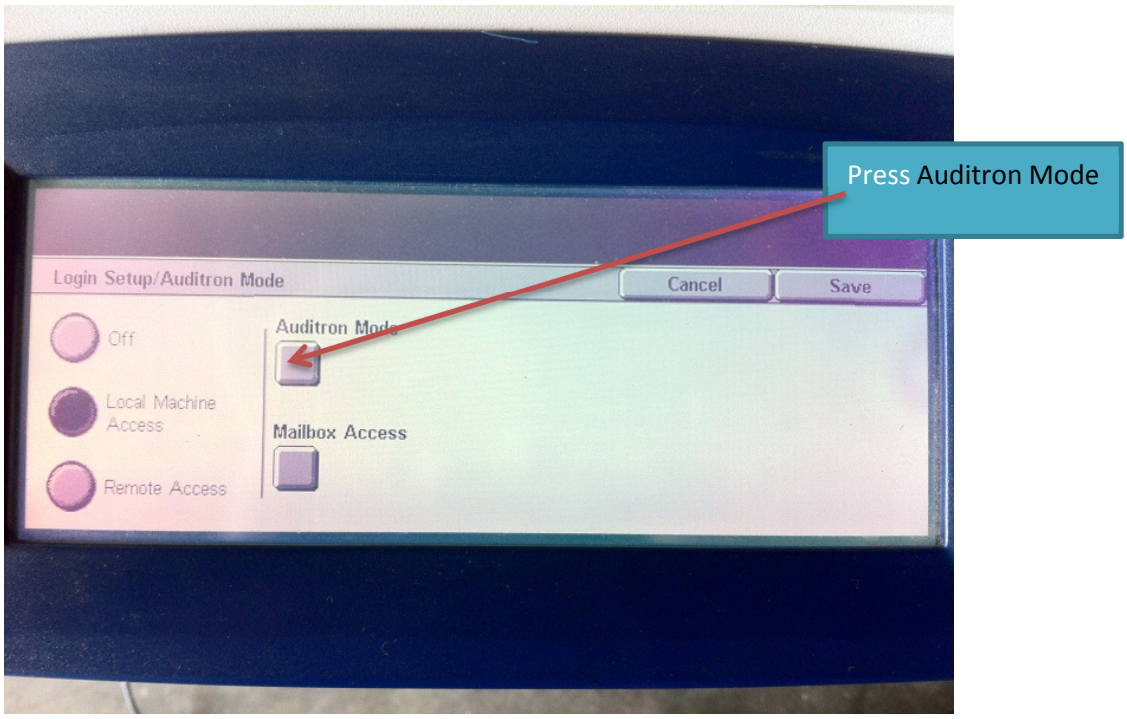


Press **Login Setup/ Auditron Mode**

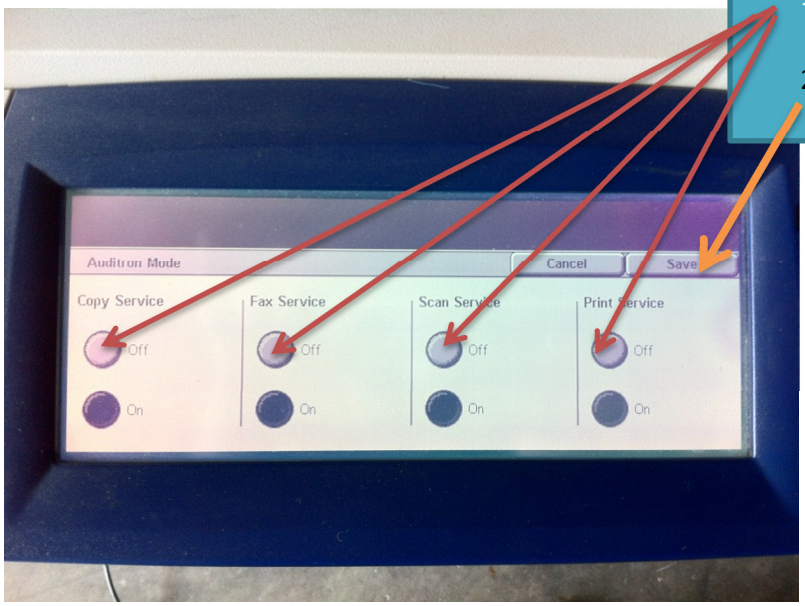
Step 6


Press **Local Machine Access**
Login Setup/Auditron Mode
Cancel
Save
Off
Remote Access

Step 7

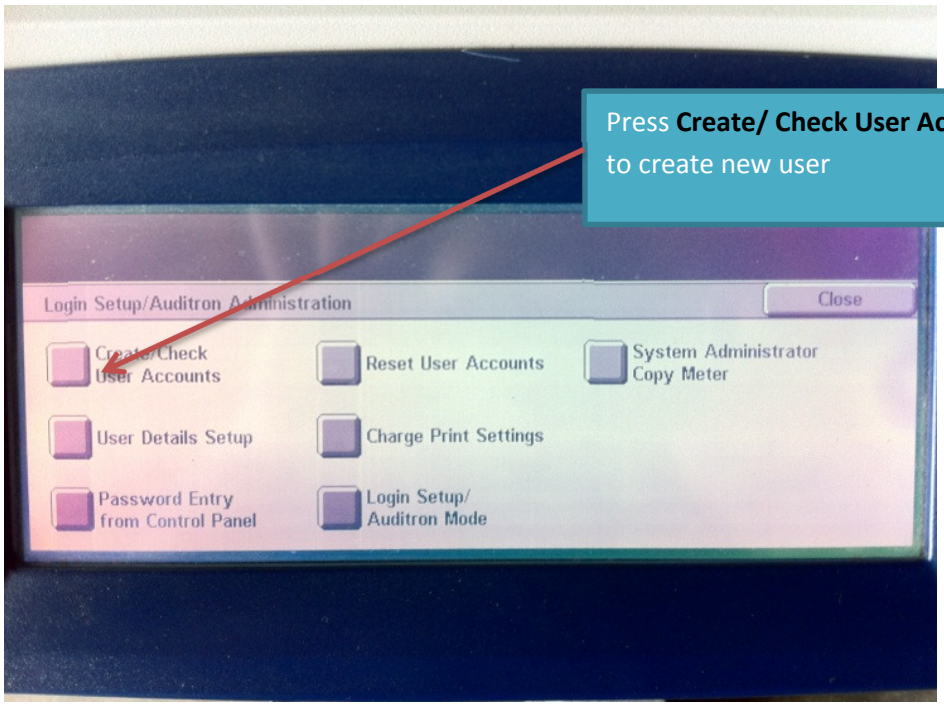

Press Auditron Mode
Login Setup/Auditron Mode
Cancel
Save
Off
Local Machine Access
Remote Access
Mailbox Access

Step 8



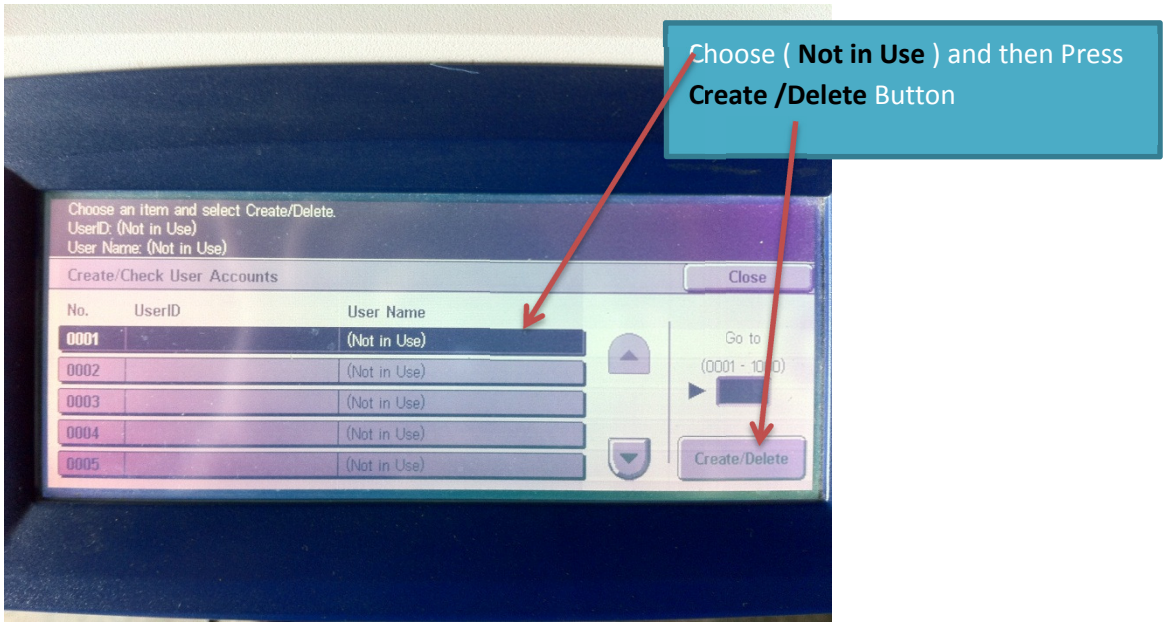
1. Choose **On** or **Off** to Limit the services display on the screen
2. Press Save

Step 9

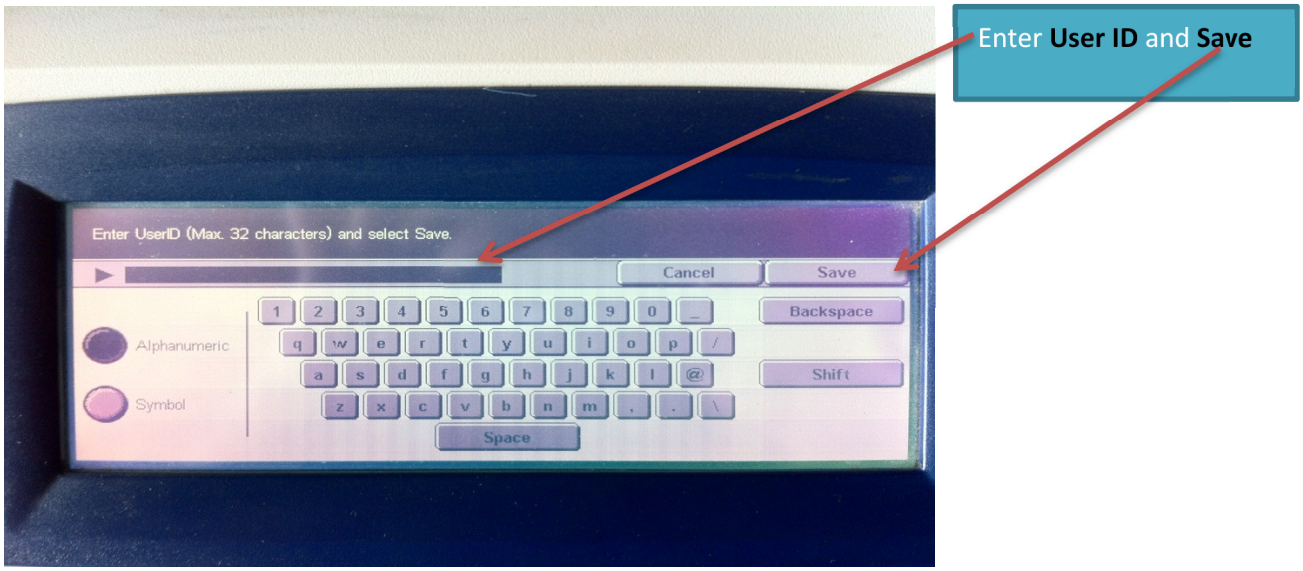


Press **Create/ Check User Accounts** to create new user

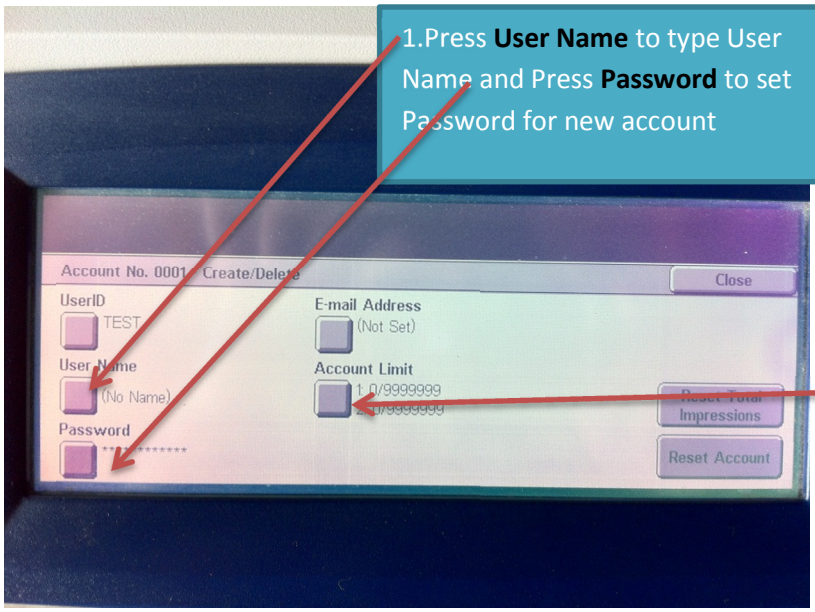
Step 10



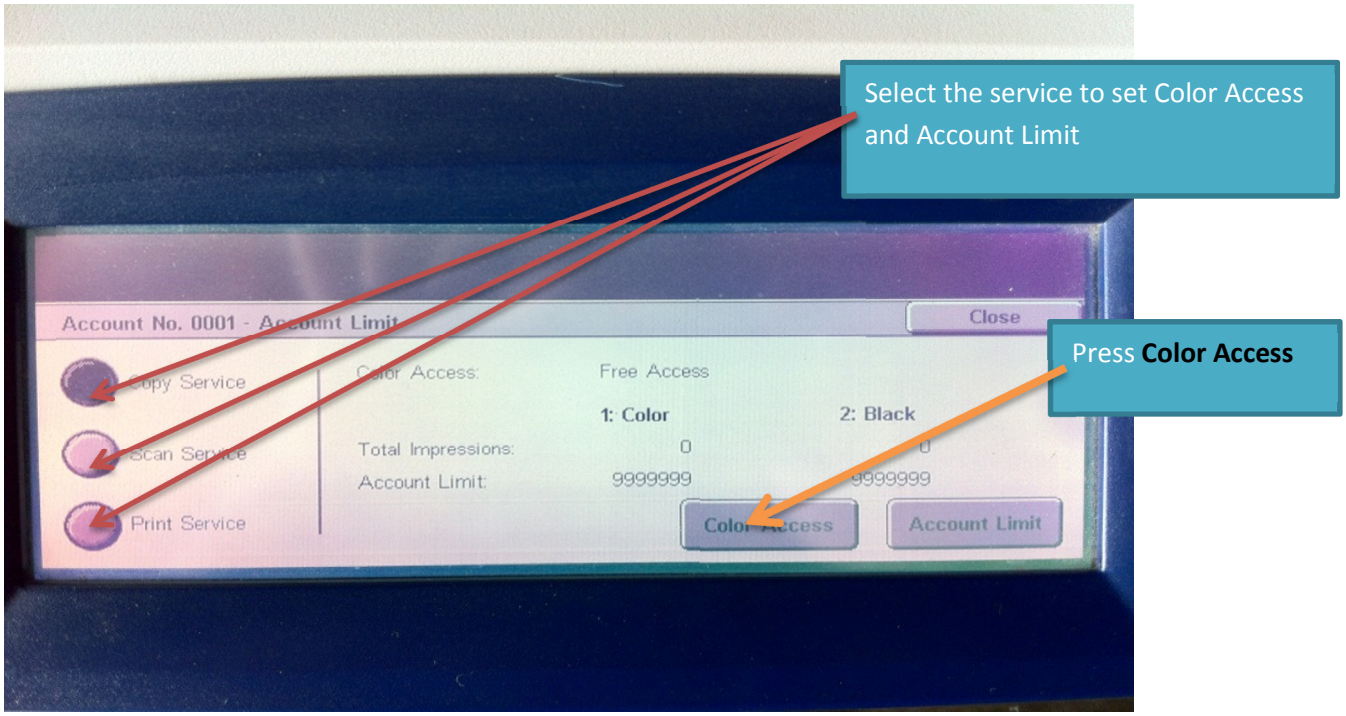
Step 11



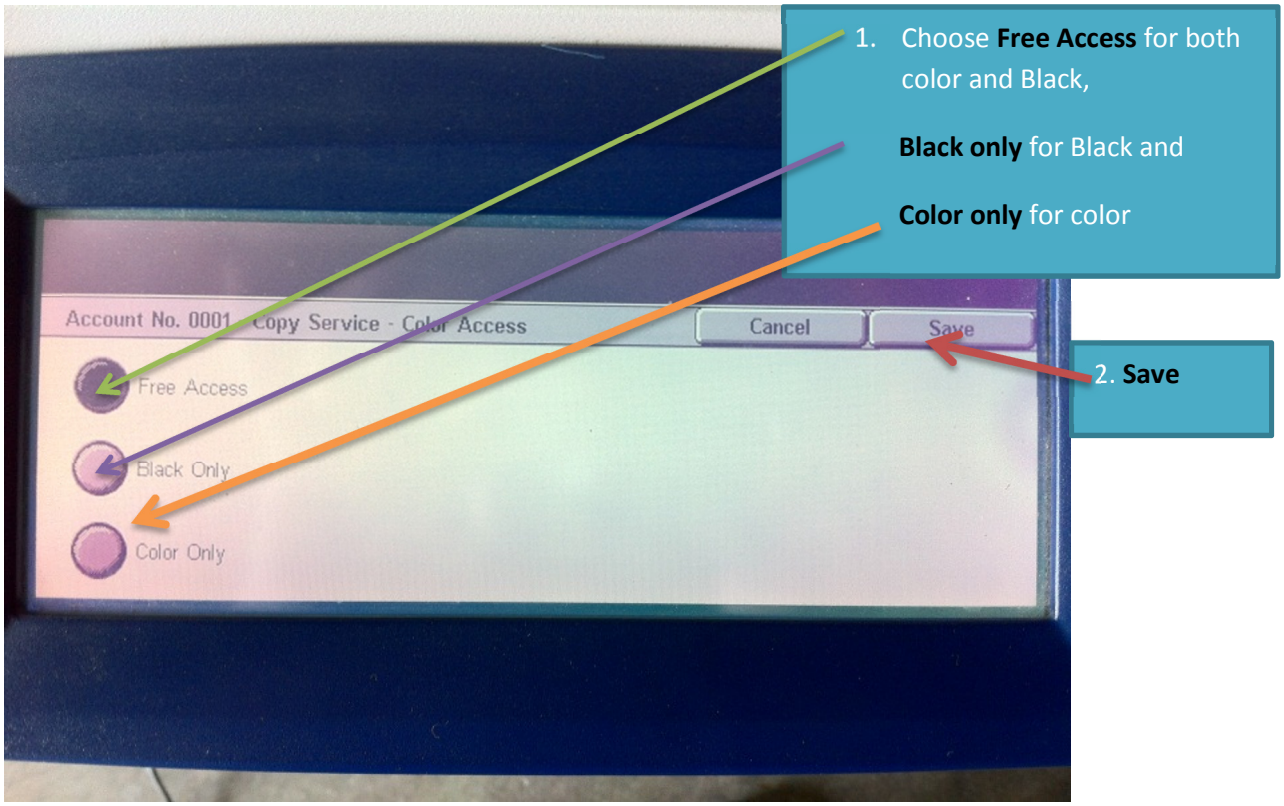
Step 12



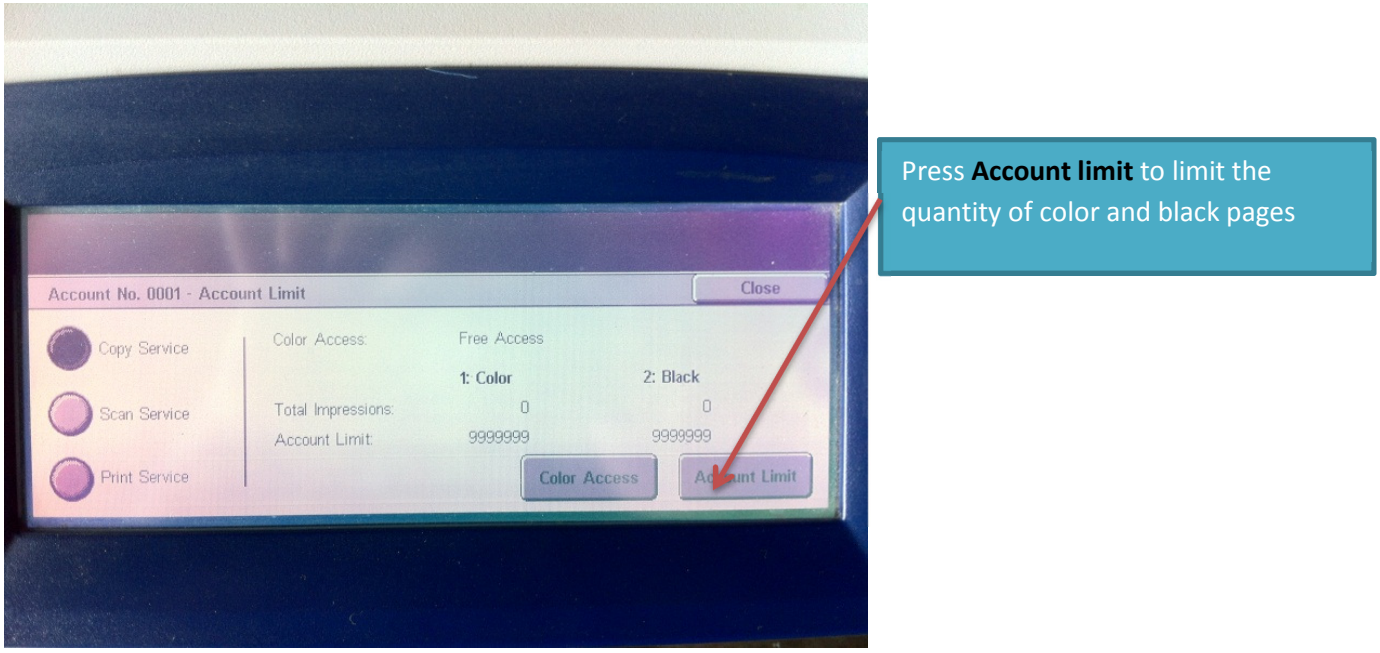
Step 13



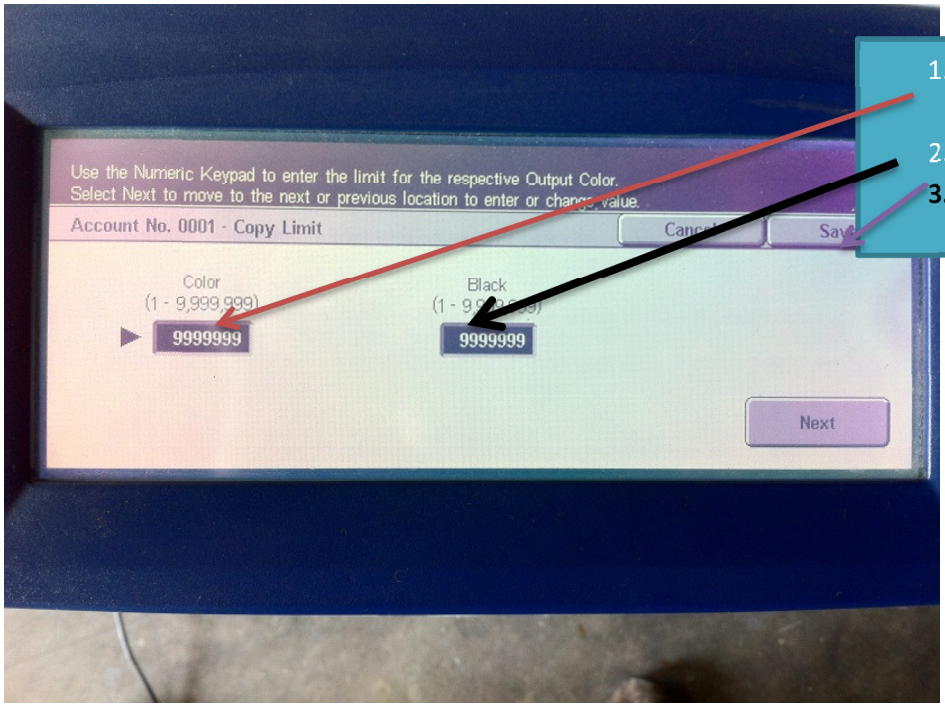
Step 14



Step 15



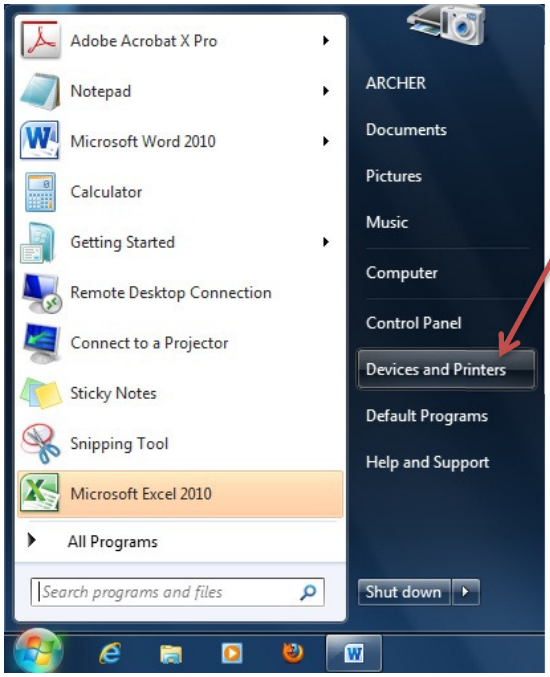
Step 16



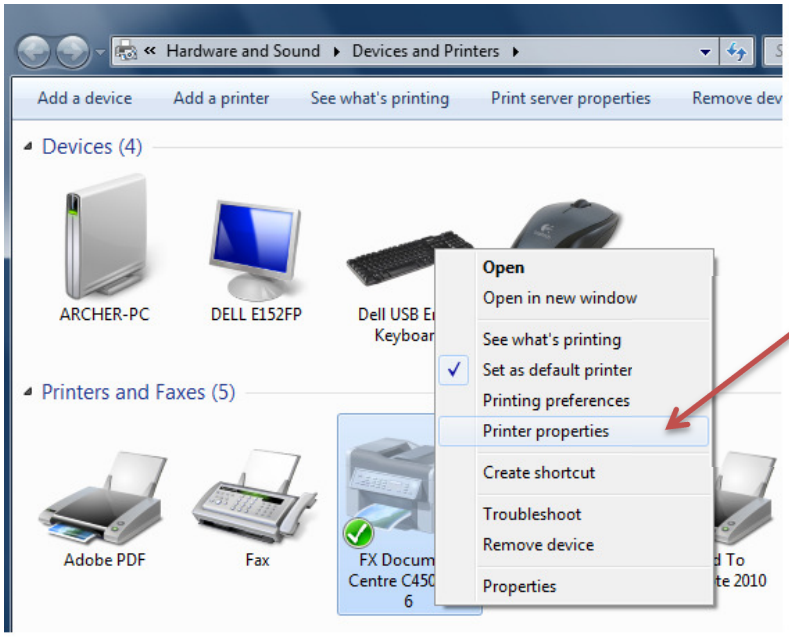
1. Enter Limit Pages for color and press **next**
2. Enter limit pages for **Black**
3. **Save**

2. Configuration on the Computer

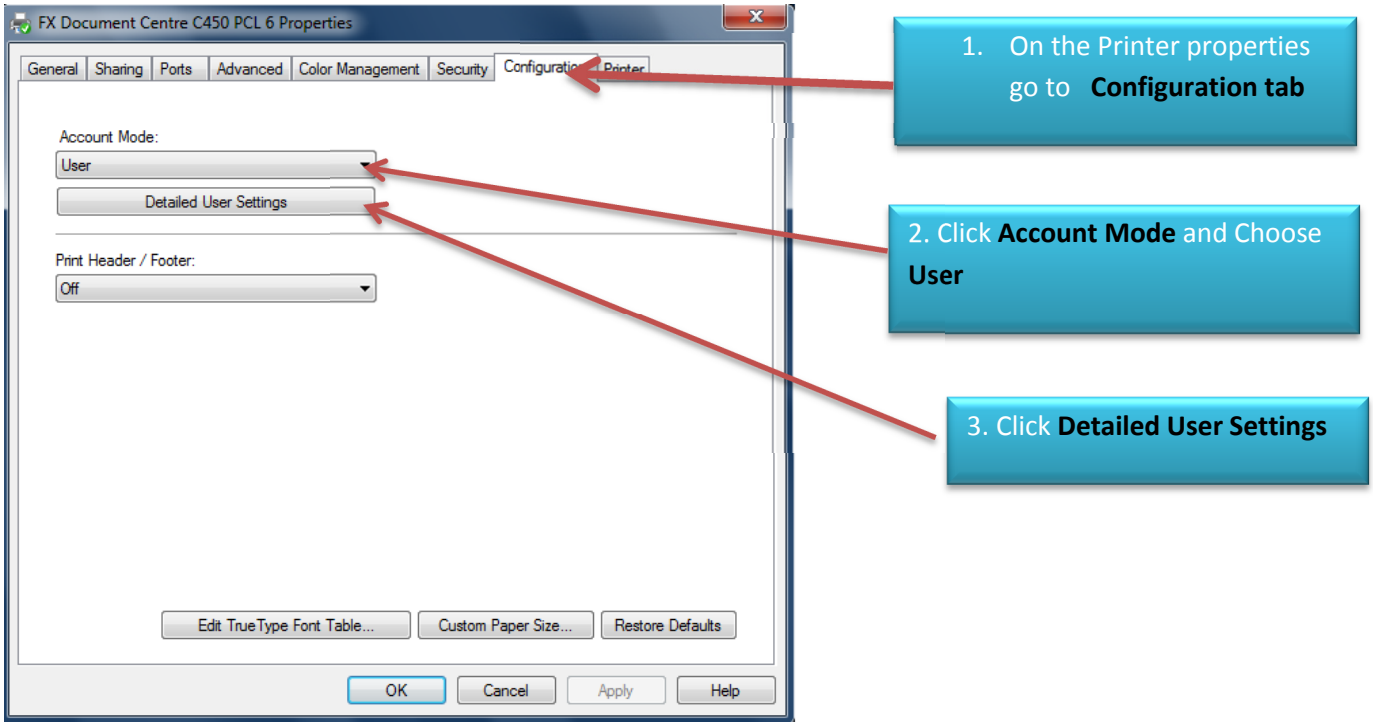
(A) On Windows OS



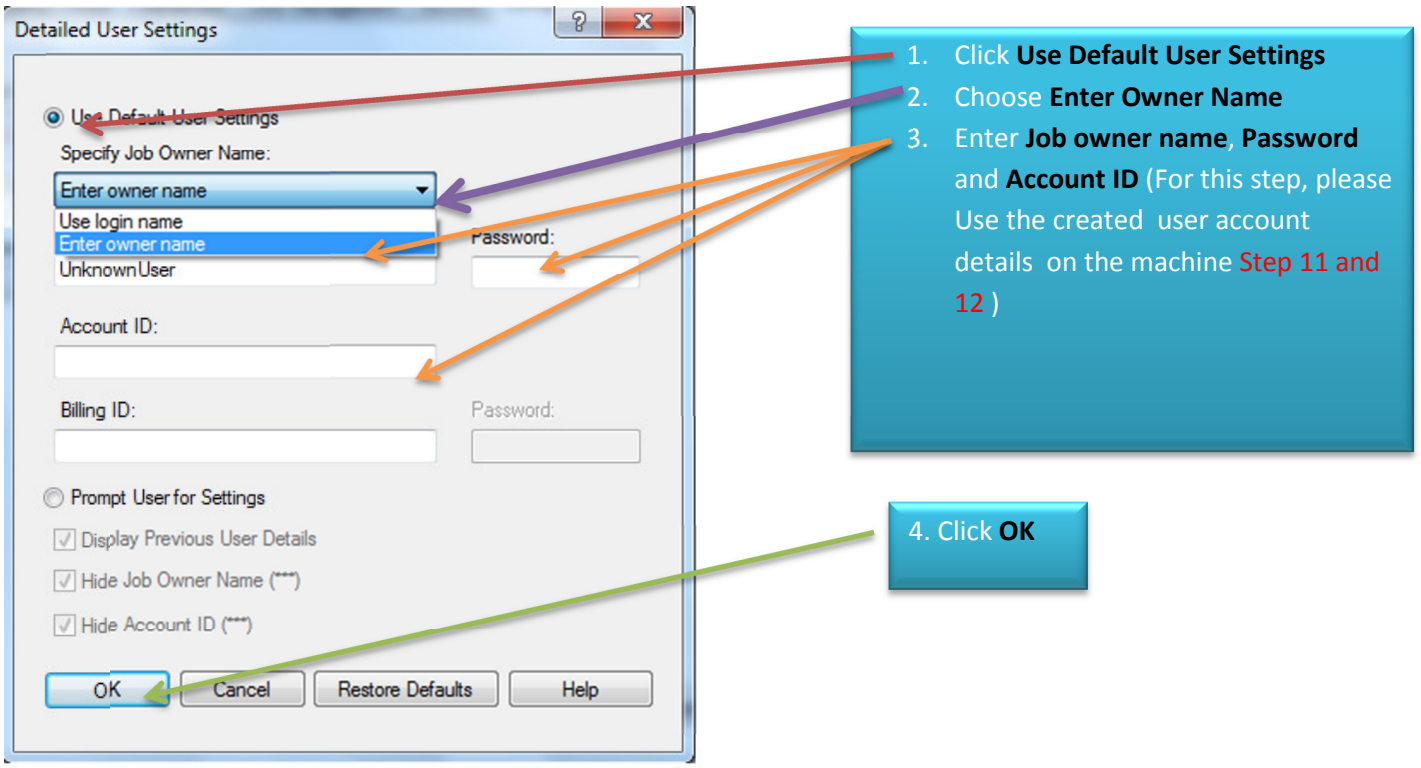
(For windows 7 user)Go to **Start** menu, Click **Devices and Printers**
(or) (For windows XP user) Go to **Start** menu, Click **My Computer** → **Control** Panel → **Printers and Faxes**



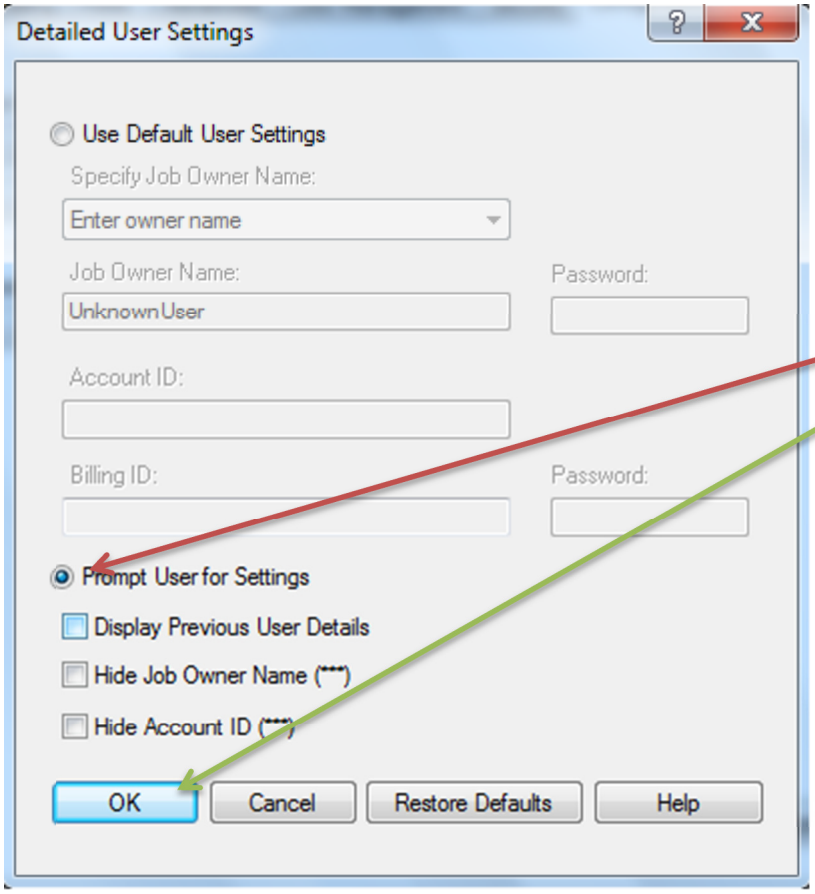
Right Click on the **Printer**, Go to **Printer Properties**



For Default User Settings



For Prompt User Settings



1. Click **Prompt Users Settings**
2. Click **OK**

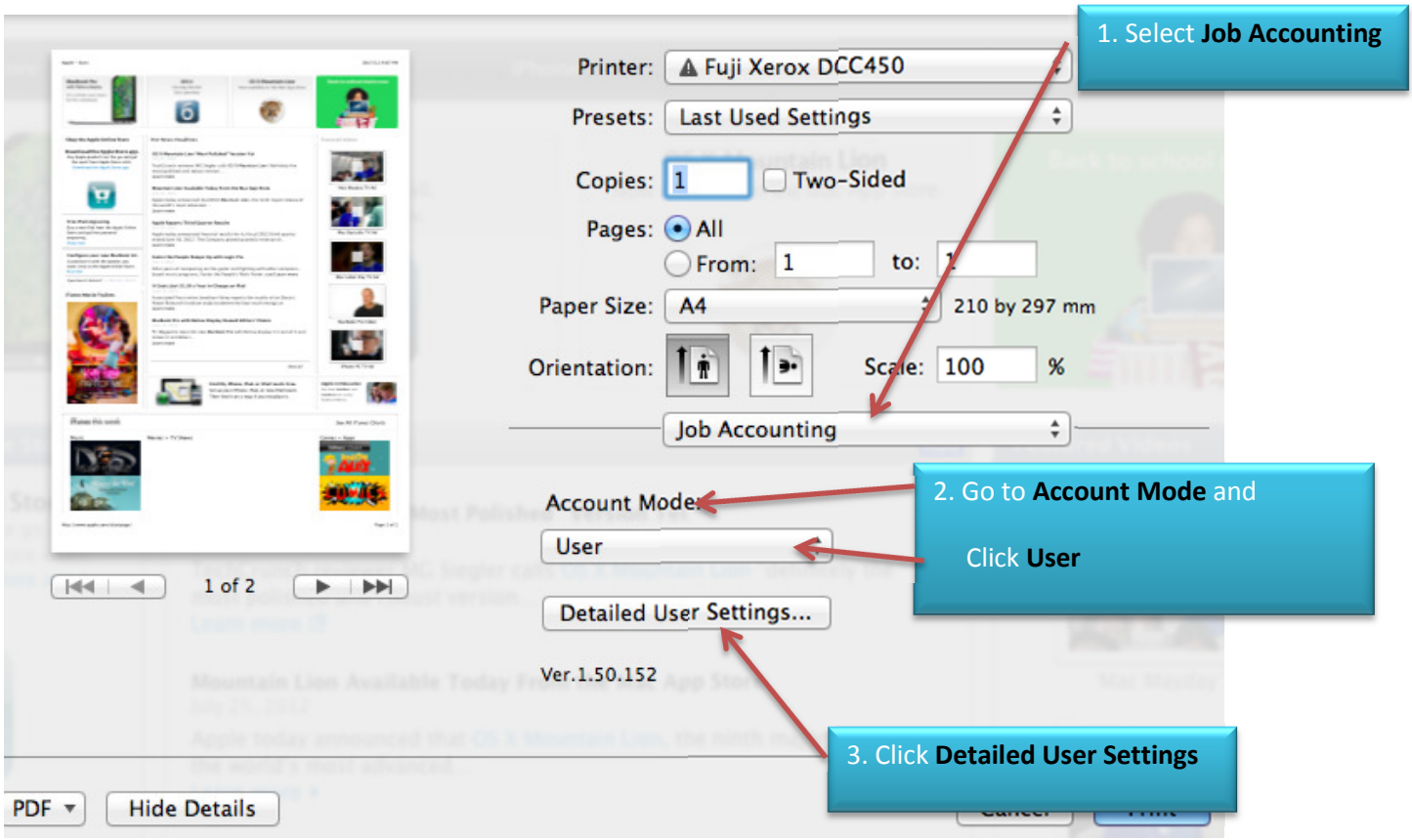
Note. Prompt User Settings will be require to type User ID and Password every time when make a print.

2. Configuration on the Computer

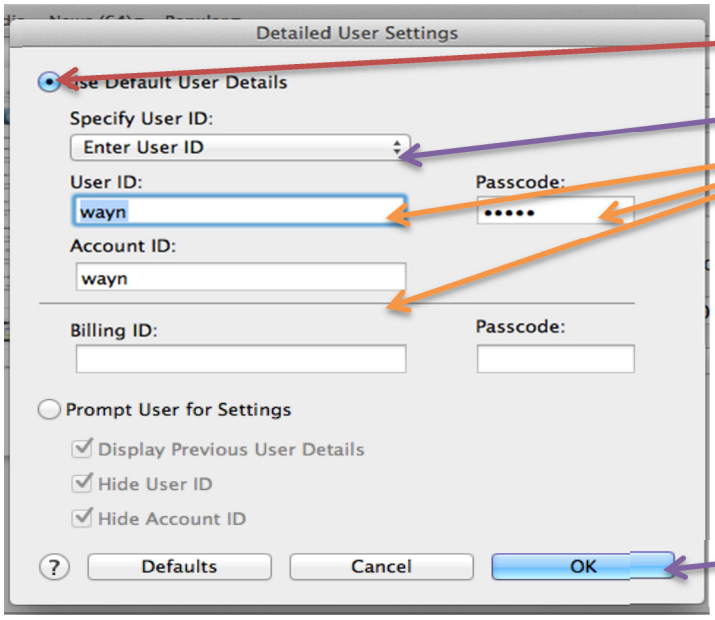
(B) On MAC OS

Press Command ⌘ *+* ***P key on the keyboard***

The following print properties screen will appear



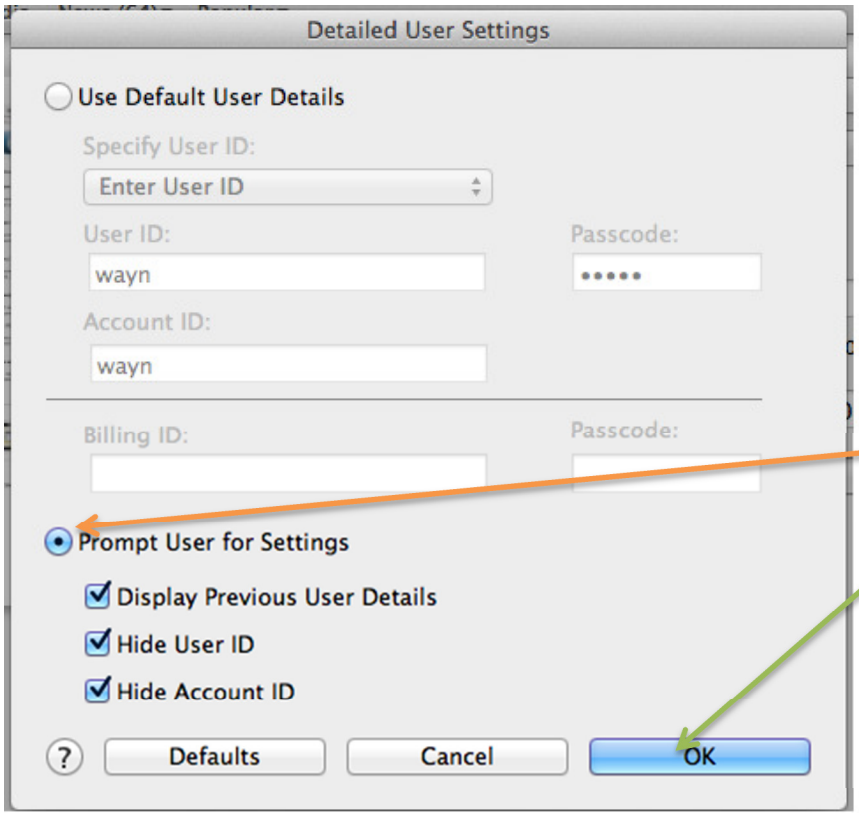
For Default User



1. Click **Use Default User** Details
2. Choose **Enter User ID**
3. Enter **User ID**, **Passcode** and **Account ID** (For this step, please Use the created user account details on the machine Step 11 and 12)

Click **OK**

For Prompt User



1. Click **Prompt Users Settings**
2. Click **OK**

Note. Prompt User Settings will be require to type User ID and Password every time when make a print.